

### **Guidelines for Attending the Shareholders' Meeting via Electronic Media (E-AGM)**

Shareholders or proxies who wish to attend the meeting must submit identity verification documents as specified to the company. Once the company has verified the information against the list of shareholders entitled to attend the meeting, the electronic meeting service provider will send a link for attending the meeting and a user manual to the email address provided to the company. The link will be sent 3 days prior to the meeting date.

#### **Notification of Intent to Attend the Meeting via Electronic Media**

Shareholders who wish to attend the meeting via electronic media can notify their intention through the following two methods

1. Notify the intention to attend the meeting by sending information via email or postal mail.
2. Notify the intention to attend the meeting by submitting information through the website or QR code.

#### **In case shareholders wish to notify their intention to attend the meeting via electronic by sending information via email or postal mail**

1. Please complete the Electronic Meeting (E-AGM) Attendance Confirmation Form enclosed herewith.  
Kindly provide your email address and mobile phone number clearly for registration to attend the meeting.
2. Attach a copy of identity verification documents to confirm the right to attend the E-AGM.

#### **2.1 Shareholders who are individuals**

- In case the shareholder wishes to attend the meeting in person via electronic media (E-Meeting):
  - A copy of a valid government-issued identification document, such as an identification card, government official ID card, driver's license, or passport. In case of a name change, supporting documents must be provided.
- In case the shareholder appoints a proxy to attend the meeting via electronic media (E-Meeting):
  - A completed proxy form as attached to the meeting invitation, duly filled out, signed by both the grantor and the proxy, and affixed with the required duty stamp.
  - A certified copy of the grantor's identification document, such as an identification card, government official ID card, or passport (for foreign shareholders), which must be valid and signed for certification by the grantor.
  - A certified copy of the proxy's identification document, such as an identification card, government official ID card, or passport (for foreign proxies), which must be valid and signed for certification by the proxy.

## 2.2 Shareholders who are legal entities

- In the case where the authorized signatory of a legal entity (director) wishes to attend the meeting in person via electronic media (E-Meeting):
  - A copy of the certificate of incorporation of the shareholder issued no more than 1 year before the shareholders' meeting date, certified as true by the authorized representative (director) of the legal entity.
  - A copy of the identification document of the representative of the legal entity (director), such as a copy of an ID card, government employee ID card, or passport (for foreign nationals), which is not expired, with the representative's signature certifying the copy as true.
- In the case where a proxy is appointed to attend the meeting on behalf of a legal entity via electronic media (E-Meeting)
  - A proxy letter in the form attached with the meeting invitation, with complete and correct details, signed by both the grantor and the proxy, with the proper revenue stamp affixed.
  - A copy of the certificate of incorporation of the shareholder issued no more than 1 year before the shareholders' meeting date, certified as true by the authorized representative (director) of the legal entity.
  - A copy of the identification document of the representative of the legal entity (director), such as a copy of an ID card, government employee ID card, or passport (for foreign nationals), which is not expired, with the representative's signature certifying the copy as true.
  - A copy of the identification document of the proxy, similar to the case of individual shareholders as mentioned above.

In case the documents or evidence mentioned above are not in Thai or English, shareholders must provide a translation of the documents into English, certified by the shareholder or the authorized signatory of the legal entity (if it is a legal entity).

Please send the notice of intention to attend the meeting via electronic media (Item 1) and the identification documents along with all supporting documents (Item 2) to the company.

E-Mail : [Companysecretary@brr.co.th](mailto:Companysecretary@brr.co.th)

Postal Mail: Company Secretary, Board Secretariat Division

Buriram Sugar Public Company Limited

No. 128/77-78, 7th Floor, Phyathai Plaza Building, Phyathai Road,  
Thung Phayathai Subdistrict, Ratchathewi District, Bangkok 10400

**In case shareholders wish to express their intention to attend the meeting via electronic media (E-AGM) through the website or QR Code.**

1. Express the intention to attend the meeting via Web Browser: Chrome by visiting.

Scan QR Code	Link
	<a href="https://brr.thekoble.com/aggm/emeeting/index/1">https://brr.thekoble.com/aggm/emeeting/index/1</a>

2. Fill in the shareholder's information
  - 2.1 Securities holder account number
  - 2.2 First name (no need to specify title)
  - 2.3 Last name
  - 2.4 National ID number
  - 2.5 Select to accept the terms and consent to access personal data
  - 2.6 Press "Confirm"
3. Verify the shareholder's name and number of shares. If correct, please fill in the additional information
  - 3.1 Full name (in English)
  - 3.2 Email address to receive the meeting participation link
  - 3.3 Mobile phone number

If the shareholder is attending the meeting personally: Enter the shareholder's mobile number

If giving a proxy: Enter the proxy's mobile number to be used for meeting participation

  - 3.4 Choose the type of participation
    - i. Attend the meeting personally via E-AGM
    - ii. Appoint a proxy to attend the meeting via E-AGM

iii. Appoint an independent director as a proxy

### 3.5 Press "Next"

In case the shareholder attends the meeting personally. Prepare to attach supporting documents to verify the shareholder's identity.

1. Copy of ID card, copy of passport, or a copy of a government-issued identification card.
2. Other documents, such as a certificate of incorporation.
3. Click "Next."
4. The system will display the message "The system has successfully received the information." Please verify your name, surname, and number of shares again.
5. Close the window to complete the process of notifying your intention to attend the meeting.

In case of granting a proxy to a third party to attend the meeting via E-AGM. Prepare to attach supporting documents to verify the shareholder's identity.

1. A copy of the national ID card, passport, or government-issued identification card.
2. Other documents such as the company certificate.
3. Click "Next."
4. Provide the proxy's information and attach supporting documents
  - i. Full name of the proxy (in Thai).
  - ii. Full name of the proxy (in English).
  - iii. Attach a copy of the proxy's identification document.
  - iv. Attach the proxy form with all required details filled out and signed.
5. Click "Next."
6. The system will display the message "Information received successfully." Please verify the name, surname, and the number of shares again.
7. Close the window to complete the request to participate in the meeting.

In the case of granting a proxy to an independent director. Prepare to attach supporting documents to verify the shareholder's identity (as in the case of shareholders attending the meeting themselves).

1. Attach the proxy form with complete and signed information.

2. Click "Next."
3. The system will display the message "Information received successfully." Please verify the name, surname, and number of shares again.
4. Close the window to complete the process of notifying the intention to attend the meeting.

Note: The system for submitting your intention to attend the meeting will be available from 9 April 2026 to 24 April 2026, or until the meeting is concluded. (The system will not be available on Saturdays, Sundays, and public holidays.)

**Participation in the meeting through electronic**

1. Once the shareholder or proxy who has submitted the intention to attend the meeting has been fully verified, you will receive an email from the meeting service provider containing a link to access the meeting and a user manual at least 3 days prior to the meeting date. Please study the E-AGM system user manual carefully. If you have not received such email by 22 April 2026, please contact the Company immediately.
2. You will need to prepare the following information to access the system  
For shareholders attending the meeting themselves: Shareholder account number (Securities holder registration number) and the shareholder's ID card number  
For proxies: Proxy's ID card number and mobile phone number.
3. Participation and voting in the meeting through electronic media can be done using a computer or notebook via a web browser, or a tablet or mobile phone via the Zoom application, with a 4G internet connection or a basic home internet connection.

Note: In the case of attending the meeting via a tablet or mobile phone, you must install the Zoom Cloud Meeting application before joining the meeting. It can be downloaded as follows:

iOS	Android
	

<a href="https://apps.apple.com/th/app/zoom-cloud-meetings/id546505307">https://apps.apple.com/th/app/zoom-cloud-meetings/id546505307</a>	<a href="https://play.google.com/store/apps/details?id=us.zoom.videomeetings">https://play.google.com/store/apps/details?id=us.zoom.videomeetings</a>
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4. The system will open for participants to join the meeting 60 minutes before the start time. However, the live broadcast will begin only when the meeting officially starts.
5. To access the system, participants must use their shareholder registration number and the shareholder's ID card number.
6. Voting via the E-Voting system allows you to cast a vote for each agenda item by selecting either "Approve," "Disapprove," or "Abstain." If you do not vote on any agenda item, the system will automatically record your vote as "Approve" (using the method of counting votes as approval).
7. If participants encounter any issues or have problems using the E-AGM system, you can contact OJ International Co., Ltd. at the phone number provided in the E-Mail with the system usage guide.

\*\*\* This E-AGM will be conducted solely via electronic means. Shareholders are kindly requested not to attend the meeting in person at the Company.\*\*\*

**In case shareholders wish to appoint an independent director as a proxy**

For shareholders who are unable to attend the E-AGM in person or appoint another proxy to attend the E-AGM on their behalf, if you wish to appoint an independent director as your proxy, please submit the proxy form (Enclosure No. 10), specifying one of the Company's designated independent directors as your proxy, together with the required supporting documents, to the Company.

E-Mail : [Companysecretary@brr.co.th](mailto:Companysecretary@brr.co.th) by 23 April 2026

By post, to be delivered to Buriram Sugar Public Company Limited, Bangkok Office, by 23 April 2026.

Company Secretary, Board Secretariat Division

Buriram Sugar Public Company Limited

No. 128/77-78, 7th Floor, Phyathai Plaza Building, Phyathai Road,

Thung Phayathai Subdistrict, Ratchathewi District, Bangkok 10400

Note: In cases where the shareholder specifies the voting for each agenda item, the independent director will vote according to the instructions specified in the proxy form. For each agenda item, shareholders are only entitled to vote "Agree," "Disagree," or "Abstain"—they cannot divide their votes. (Except for votes cast by Custodians).

**In the case of foreign shareholders who have appointed a Custodian in Thailand to hold and manage their shares, please submit the following information**

1. Proxy form type C (attached with the invitation letter) - fill in the required information accurately and completely, sign by both the grantor and the proxy, and affix a 20 baht stamp duty.
2. A certificate of incorporation of the Custodian, signed and certified by an authorized signatory of the Custodian, or the authorized person, with the corporate seal (if any).
3. A power of attorney from the shareholder to the Custodian to sign the proxy form on their behalf.
4. A letter confirming that the signatory on the proxy form is authorized to operate as a Custodian.
5. A copy of the identification card, government employee ID card, or passport (in the case of foreign nationals) of the proxy, with the proxy's signature certifying the copy.
6. Submit the information via the following channels.

E-Mail : [Companysecretary@brr.co.th](mailto:Companysecretary@brr.co.th)

Postal Mail: Company Secretary, Board Secretariat Division

Buriram Sugar Public Company Limited

No. 128/77-78, 7th Floor, Phyathai Plaza Building, Phyathai Road,

Thung Phayathai Subdistrict, Ratchathewi District, Bangkok 10400

Submission of recommendations or questions related to the business, industry, company performance, or any agenda items to be considered at the E-AGM. If the shareholder, wish to submit any recommendations or questions, following 2 ways:

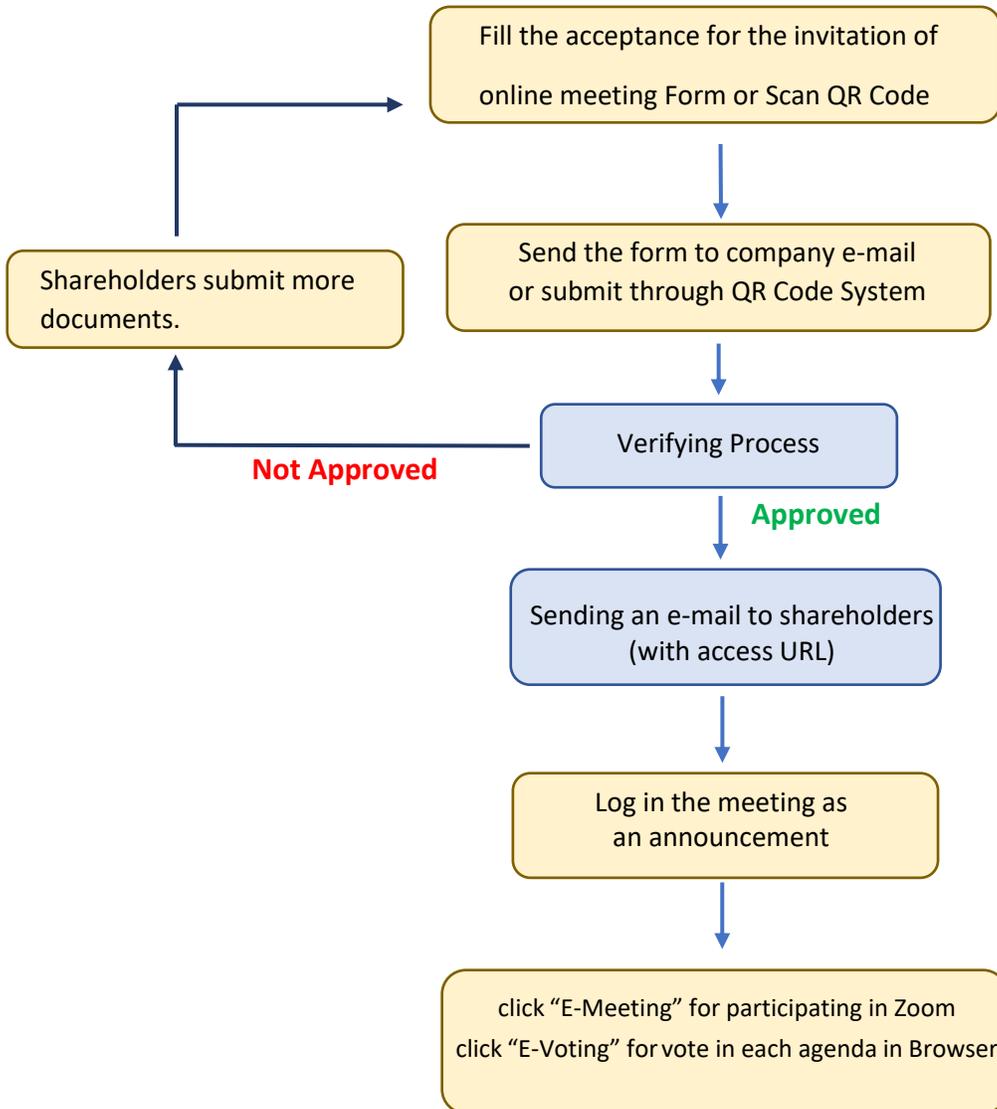
1. Submit recommendations or questions in advance to the company before the meeting date through the following channels
  - E-mail : [Companysecretary@brr.co.th](mailto:Companysecretary@brr.co.th)
  - Tel. : 02 216 5820-2
  - Postal Mail: Company Secretary, Board Secretariat Division  
Buriram Sugar Public Company Limited  
No. 128/77-78, 7th Floor, Phyathai Plaza Building, Phyathai Road,  
Thung Phayathai Subdistrict, Ratchathewi District, Bangkok 10400
2. Submit recommendations or questions during the meeting for those participating in the E-AGM. Participants must provide their full name and indicate whether they are attending the meeting as a shareholder or as a proxy before submitting any recommendations or questions. The company will open channels for submitting recommendations and questions during the meeting as follows
  - Text chat system (Q&A) for communication
  - Audio chat system, where participants can raise their hands and unmute their microphones. After receiving an invitation from the system administrator, they can speak. Please ensure to

mute your microphone after speaking each time. (For more details, please refer to the meeting participation guide sent to the participants' email.)

If shareholders have any questions regarding the meeting, they can contact the staff as follows

1. For inquiries regarding the submission of identity verification documents to participate in the shareholder meeting via electronic media (E-Meeting), please contact the company secretary for further information through the company's contact channels listed above.
2. For inquiries regarding the process of joining the meeting and voting via electronic media (E-Meeting), once your identity has been correctly and fully verified, please contact OJ International Co., Ltd. at the phone number provided in the email containing the system usage guide sent to you.

## E-AGM Flowchart



**ใบตอบรับเข้าร่วมประชุมผ่านสื่ออิเล็กทรอนิกส์ บริษัท น้ำตาลบุรีรัมย์ จำกัด (มหาชน)**  
**Acceptance for the invitation of online meeting of Buriram Sugar Public Company Limited**

วันที่.....เดือน.....พ.ศ.....  
Date Month Year

(1) ข้าพเจ้า.....หมายเลขบัตรประชาชน/หนังสือเดินทาง.....

I/We, Identification Card/Passport number

สัญชาติ.....บ้านเลขที่.....ถนน.....ตำบล/แขวง.....

Nationality Residing at No. Road Sub district

อำเภอ/เขต.....จังหวัด.....รหัสไปรษณีย์.....

District Province Postal Code

(2) เป็นผู้ถือหุ้นของ บริษัท น้ำตาลบุรีรัมย์ จำกัด (มหาชน)

Being a shareholder of Buriram Sugar Public Company Limited

โดยถือหุ้นรวมทั้งสิ้น ..... หุ้น

Holding the total amount of shares

ประสงค์จะร่วมประชุมและลงคะแนนผ่านสื่ออิเล็กทรอนิกส์สำหรับการประชุมสามัญผู้ถือหุ้นประจำปี 2569

I would like to participate the E-AGM for Annual General Meeting 2026

เข้าร่วมประชุมด้วยตัวเอง

Self-Attending

มอบฉันทะให้ (นาย/นาง/นางสาว).....ได้เข้าร่วมประชุมดังกล่าวข้างต้น

Proxy to

attend the meeting.

(3) ข้อมูลในการจัดส่งวิธีการเข้าร่วมประชุม

Please send the Link to join the meeting by below email

อีเมล.....(โปรดระบุ)

E-Mail

Please fil in the blank.

โทรศัพท์มือถือ.....(โปรดระบุ)

Mobile Number

Please fil in the blank.

(4) จัดส่งเอกสารเพื่อยืนยันตัวตน ตามเอกสารแนบ 7 วิธีการเข้าร่วมประชุม ภายในวันที่ 24 เมษายน 2569

Please submit the required document per an attachment 7 by 24<sup>th</sup> April 2026

(5) เมื่อได้รับการยืนยันตัวตน บริษัทฯ จะจัดส่งลิงค์การเข้าร่วมประชุมและวิธีการเข้าร่วมประชุมไปยังอีเมลที่ท่านได้ระบุ

Once you have verified, the company will send the Link to join the meeting via email

(6) ในวันประชุมผู้ถือหุ้นจะต้องเตรียม เลขบัญชีผู้ถือหุ้น และเลขบัตรประชาชนไว้ สำหรับการเข้าร่วมประชุม

Please prepare your Account Number and your Identification Card Number for log in the meeting.

ลงชื่อ/Signed.....ผู้ถือหุ้น/Shareholder

(.....)